

BUILDING OCCUPANCY AREA TABULATIONS

SOUTHINGTON TOWN HALL	EXISTING INFORMATION									PROPOSED CONCEPTUAL DESIGN	
DEPARTMENT / ROOM	EXISTING BUILDING					PROGRAM (09/01/03)				MODIFIED PROGRAM (06/09/08)	
	EXIST AREA	EXIST AREA	EXIST OCC			AREA	NEW OCC				
	TOWN HALL	GURA BLDG	FULL	PART	VIS	PROG	FULL	PART	VIS		REMARKS
TOWN MANAGER											
General Office	309		1			300	1			368	
Manager's Office	240		1		6	250	1		6	346	
Town Attorney	651					0				200	
Admin Office						0				182	
Admin Office						0				160	
Library	0					0				0	IN GENERAL OFFICE
TOWN MANAGER TOTALS:	1200	0	2	0	6	550	2	0	6	1256	
ECONOMIC DEVELOPMENT COUNCIL	285	0	0	2	4	300	0	2	4	321	IN TOWN MANAGER'S SUITE
FINANCE OFFICE											
General Office		700	3		2	750	4		2	680	
Director		221	1		1	150	1		1	283	
Assistant		160	1			125	1			189	
Assistant		175	1			125	1			0	
Data Processing Room		0				150				135	
Storage		567				250				0	IN WORK ROOM
Work Room		0				150				467	
FINANCE OFFICE TOTALS:	0	1823	6	0	3	1700	7	0	3	1754	
ENGINEERING											
General Office	467		3		6	900	3		8	2346	
Town Engineer's Office	204		1		4	200	1		4	298	
Assistant Town Engineer's Office	0					100				0	IN GENERAL OFFICE
Engineering Office	640		8		4	1500	10		4	0	IN GENERAL OFFICE
File Storage	152					500				506	
ENGINEERING TOTALS:	1463	0	12	0	14	3200	14	0	16	3150	
PLANNING & ZONING											
General Office	135		1		4	200	1		6	622	
Planner's Office	280		1		2	200	1		3	288	
Assistant Planner's Office	145		1			150	1			165	
Zoning Enforcement Officer/Secretary	195		2		2	350	3		3	0	IN GENERAL OFFICE
Work Room/Plan Files	0					300				178	
PLANNING & ZONING TOTALS:	755	0	5	0	8	1200	6	0	12	1253	

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	EXIST AREA	EXIST AREA	EXIST OCC		AREA	NEW OCC				
BUILDING DEPARTMENT										
General Office/Electrical Inspector	324		3	2	500	3		4	625	
Building Official	183		1	2	200	1		2	298	
Asst BO/Heating & Plumbing Inspector:	191		2		300	2			496	IN GENERAL OFFICE
File Room(s)	250				500				506	
Plan Review	0				150				0	IN FILE ROOM
Conference Room	0				0				0	
BUILDING DEPARTMENT TOTALS:	948	0	6	0	4	1650	6	0	6	1925
HEALTH DEPARTMENT										
General Office		282	1	2	300	1		2	365	
Director's Office		316	1	4	200	1		1	199	
Sanitarians		333	3	4	300	4		4	308	IN GENERAL OFFICE
Kitchen		65			0				0	
File Room		0			250				244	
Lab/Medical Material Storage		0			150				140	
HEALTH DEPARTMENT TOTALS:	0	996	5	0	10	1200	6	0	7	1256
REGISTRARS OF VOTERS										
General Office	360			4	8	500	4	8		353
Store Room	131					150				134
REGISTRARS OF VOTERS TOTALS:	491	0	0	4	8	650	4	8	0	487
TOWN CLERK										
General Office	540		4	4	1200	5	1	6		1128
Clerk's Office	92		1	2	150	1		2		78
Work Room	120				200					122
Vault	1280			4	1400					1526
TOWN CLERK TOTALS:	2032	0	5	0	10	2950	6	1	8	2854
TAX OFFICE										
General Office	565		3	1	20	1200	4	1	20	797
Mail Room	190					150				0
Collector's Office	0		1	2		150	1		2	183
Vault	150					150				144
TAX OFFICE TOTALS:	905	0	4	1	22	1650	5	1	22	1124
ASSESSOR										

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	EXIST AREA	EXIST AREA	EXIST OCC		AREA	NEW OCC					
General Office	673		3		4	950	4		6	680	
Assessor/Assistant's Office	213		1			0	1			339	
Assessor	0		1		2	150	1		2	268	
Assistant/Assessment Technician	0					200	1			215	
Vault	310					400				315	
ASSESSOR TOTALS:	1196	0	5	0	6	1700	7	0	8	1817	
JUDGE OF PROBATE											
General Office	128			1	4	300		1	4	334	
Judge's Office	190		1		8	200	1		8	202	
Clerk's Office	184		2			200	2			144	
Vault	184					300				194	
JUDGE OF PROBATE TOTALS:	686	0	3	1	12	1000	3	1	12	874	
SOCIAL SERVICES *										*RELOCATED OFF-SITE	
General Office/Waiting	770			4	4	422		4	5	0	
Director's Office	0		1		2	140	1		2	0	
Counseling Offices (3)	0					208				0	
SOCIAL SERVICES TOTALS:	770	0	1	4	6	770	1	4	7	0	
PARKS AND RECREATION										ADJACENT SHARED CONFERENCE ROOMS PROVIDED - LARGER RMS PROVIDED ON FIRST & SECOND FLOORS	
General Office	560		3		4	350	3		4	618	
Storage	86					150				0	
PARKS AND RECREATION TOTALS:	646	0	3	0	4	500	3	0	4	618	
YOUTH SERVICES										ADJACENT SHARED CONFERENCE ROOMS PROVIDED - LARGER RMS PROVIDED ON FIRST & SECOND FLOORS	
General Office		304	1		4	275	1		6	243	
Director's Office		304	1		4	250	1		6	153	
Counselor's Office		209	1		4	150	1		4	91	
Counselor's Office		228	1		4	150	1		4	80	
Counselor's Office		0				150	1		4	109	
Conference Room		291			8	175			10	0	
Storage		40				50				0	
Office		0				0				0	
YOUTH SERVICES TOTALS:	0	1376	4	0	24	1200	5	0	34	676	

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	EXIST AREA	EXIST AREA	EXIST OCC			AREA	NEW OCC				
CONFERENCE & MEETING ROOMS											SHARED CONFERENCE SPACES OF VARIOUS SIZES
Basement	0										183
Basement	0										196
First Floor	0										469
Second Floor	0										278
Second Floor	0										469
CONF & MTG ROOMS TOTALS:	0	0	0	0	0	1250	0	0	0		1595
EMPLOYEE BREAK ROOM(S)											
Basement	0										287
First Floor	0										0
Second Floor	0										0
EMPLOYEE BREAK ROOM(S) TOTALS:	0	0	0	0	0	400	0	0	0		287
COUNCIL CHAMBERS											
Waiting Area	0			16	75	0		16	125		269
Council Chambers:	1335					1550					1905
Caucus Room	0					200					211
Caucus Room	0					0					192
COUNCIL CHAMBERS TOTALS:	1335	0	0	16	75	1750	0	16	125		2577
CENTRAL SUPPLY ROOM	0	0	0	0	0	400	0	0	0		359
CUSTODIAL SUPPLY ROOM	0	0	0	0	0	250	0	0	0		207
RECEIVING/MAIL ROOM	0	0	0	0	0	0	0	0	0		699
STORAGE	1348	0	0	0	0	1200	0	0	0		59
TOTAL PROGRAM AREA/OCCUPANCY:	14060	4195	61	28	216	25470	75	33	274		25148